

UNIVERSITY OF TRADITIONAL MEDICINE



REPORT ON ACTIVITIES OF 2022-2023 ACADEMIC YEAR

Rector³ Ph. D., N. Saribekyan

YEREVAN 2023

№	CONTENT	p.
1.	Introduction	3
2.	Staff, Heads of Chair	5
3.	Admission	6
4.	The Structure of Scientific Council (SC)	7
5.	Scientific Council Activities	8
6.	Rectorate Activities	8
7.	The Quality Assurance Committee attached to the Scientific Council of the UTM	9
8.	Internal Quality Assurance System	10
9.	Scientific Department	15
10.	Education Department Activities	17
11.	Activities of Faculties	22
12.	Human Resource Management (HRM) and General Department	29
13.	Foreign Relations Department	32
14.	Scientific and Medical Educational Center	37
15.	Library	39
16.	UTM web page	40
17.	Student Council Activities	41
18.	Student Scientific Society	44
19.	Economic Department	47
20.	Conclusion	48

1. Introduction

The University of Traditional Medicine (UTM) guided by the requirements of RA Higher and post graduate professional education, university charter, current strategic development plan of 2020 2025, management and academic councils, as well as rectorate decisions implemented various processes aimed at ensuring quality education in the reporting period.

In the processes of organization and implementation of educational activities the UTM has given special importance to the newest challenges of higher education sector and the urgency to respond to them, to meet the needs of beneficiaries in the best way possible, and to significantly increase the quality and efficiency of education.

The UTM has consistently continued its activities in the fields of training competitive specialists, improvement of educational programs, internationalization of the university, regulation of management processes, ensuring financial stability and other directions during 2022 2023 academic year.

The student centered principle adopted by the university continued to prevail, especially in the work with students.

The works carried out by the UTM in 2022 2023 according to different fields of activity are described below.



2022-2023 academic year

UTM, 32, Founded in 1991



Integrated Education and Training` **2**



General Medicine` **469** students



Dentistry` **94** students



Students` **563**

Foreign Students` **528**



Graduates` **117**



Cooperation Contracts and Agreements` **22**

2. Administrative Staff

№	Full name	Position
1.	Norik Saribekyan	Rector (Ph. D.)
2.	Arayik Gyozalyan	Vice Rector for QA and Education Reforms
3.	Anahit Karapetyan	Dean
4.	Vahan Grigoryan	The Head of Scientific Department (C Sc.)
5.	Asya Sarkisyan	The Head of Education Department
6.	Manushak Hovsepyan	QA Leading Specialist
7.	Ani Sarkisyan	Head of Foreign Relations Department
8.	Nvard Tarjumanyan	HRM and Head of General Department
9.	Susanna Avoyan	Chief Accountant
10.	Simon Khechumyan	The Head of Civil Defense Headquarters
11.	Cohar Manashyan	Dean's Assistant
12.	Cohar Kirakosyan	Assistant to the Head of the Education Department
13.	Naira Danielyan	Assistant to the Head of the Education Department
14.	Yard Gabrielyan	HRM and General Department Leading Specialist
15.	Lusine Haroutyunyan	Treasury Accountant
16.	Anna Avetyan	Librarian
17.	Liana Vardyan	Leading Specialist of Foreign Relations Department
18.	Heghine Gyulnazaryan	Specialist of Foreign Relations Department

Heads of Chair

№	Chair	Full name	Scientific degree, title
1	Humanitarian subjects	Tatevik Karapetyan	Ph. D.
2	Natural sciences	Hayarpi Javrushyan	Ph. D.
3	Medical and biological subjects	Naira Hunanyan	Ph. D.
4	Social Medicine	Anna Ovchayn	Psy. D
5	Therapeutic subjects	Maro Nazlukhanyan	Ph. D.
6	Surgical subjects №1	Edik Avagyan	Ph. D.
7	Surgical subjects №2	Rafayel Manvelyan	Ph. D.
8	Dentistry	Hovnan Hakobyan	Ph. D.

3. ADMISSION

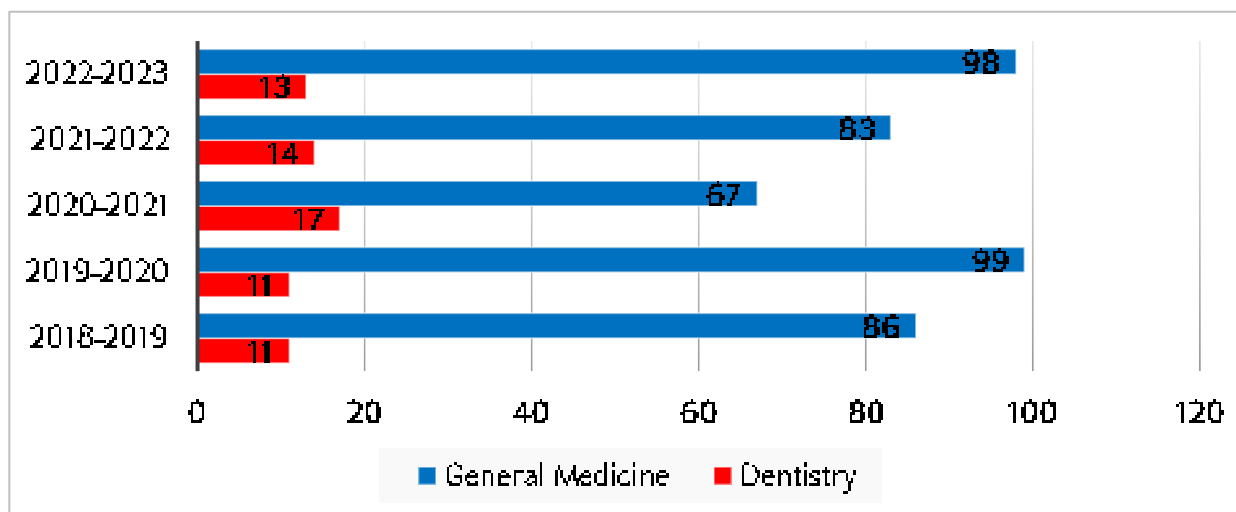
The University of Traditional Medicine implements continuous and integrated education programs in the specialties of "General Medicine" and "Dentistry".

Faculty	Education type	Duration of education	Language of education	Qualification	Border places
General Medicine 091101.00.7	Full time	6	Armenian and English	doctor	120
Dentistry 091201.00.7	Full time	5	Armenian and English	dentist	120

The education in the university is carried out only with the existing system in 2 faculties: "General Medicine" and "Dentistry". The admission for 2022 was carried out according to the places specified by license, namely:

- ❖ «General Medicine» profession` 98 students,
- ❖ «Dentistry» profession` 13 students:

Comparative diagram by years.



Compared to the admission data of previous years, the number of applicants for "General Medicine" profession increased in the reporting year, and the number of applicants for the profession of "Dentistry" decreased by one. Summarizing the admission results, we can state that compared to the 2021-2022 academic year, the number of first year students increased by 15 in 2022-2023. Admission of RA citizens was not organized at the University due to the insufficient number of applicants in 2022-2023 academic year.

4. The Structure of Scientific Council (SC)

Chairman	Ph. D., Rector N. Kh. Saribekyan
Scientific Assistant	The Head of Education Department, V. S. Grigoryan
Members	
A. G. Gyozyan	Ph. D., docent, Vice Rector for Quality Assurance and Educational Reforms
N. V. Tarjumanyan	HRM and Head of General Department
A.N. Karapetyan	Dean
A. H. Sarkisyan	Head of Education Department
A.A. Sarkisyan	Head of Foreign Relations Department
A. L. Minasyan	Ph. D., professor, Vice Rector on Education Affairs
T. V. Simonyan	Ph. D., professor , Head of "Humanitarian subjects" department
H. G. Javrushyan	Ph. D. , Head of "Natural subject" department
N. G. Hunanyan	Ph. D., Head of "Medical and biological subjects " department
M. A. Nazlukhanyan	Ph. D., Head of "Iherapeutic subjects" department
E. S. Avagyan	Ph. D., Head of "Surgical subjects №1" department
R. L. Manvelyan	Ph. D., professor, Head of "Surgical subjects №2" department
E. M. Minasyan	Ph.D., Head of "General Medicine after E. Minasyan" department
A.A. Ovchyan	Ph. D., Head of "Social Medicine" department
H.H. Hakobyan	Ph.D., Head of the Faculty of "Dentistry"
V. Y. Vardanyan	SMTC chief doctor
S. H. Avoyan	Chief Accountant
E. Aghaei	SC president, 3 years student of "Dentistry"
Z. Al Baiati	Head of SSC, 6 years student of "General Medicine"
R.P. Zadbuke	5 years student of "General Medicine"
E. Karapetyan	2 years student of "Dentistry"
K. E. Vardanyan	Ph. D., professor ,external stakeholder

5. Scientific Council Activities

The Scientific Council of the university is a collegial body that plans and coordinates educational and research activities, which convened 14 sessions in 2022 2023 academic year. The SC meeting preparations, record keeping and acquaintance with decisions to interested parties is carried out by the head of the Scientific Department, who is also the Secretary of SC.

Let us briefly present the SC activities:

- ❖ The composition of the Management Council, Academic Council, Rectorate, as well as committees were approved
- ❖ The works' performance according to the plan schedule for the elimination of deficiencies presented by the expert group of the university's institutional accreditation was heard and discussed.
- ❖ The packages of necessary documents regarding the development of organizational and educational process efficiency were discussed and approved.
- ❖ Curriculums for current educational programs of 2022 2023 were approved.
- ❖ The final certification exam results were discussed.
- ❖ The performances of the heads of chairs, departments and commissions were heard according to the plan.
- ❖ The results of entrance exams for the specialties of continuous and integrated education programs of the university for 2022 2023 academic year have been approved.
- ❖ Appropriate decisions were made on the issues discussed in the SC meetings.

6. Rectorate Activities

The rectorate of the university is a deliberative body attached to the rector, which operates according to its regulations. In the period between the sessions of management council and academic council of the university, the rectorate discusses, guarantees and within its powers makes decisions on issues related to educational processes at the university.

The rectorate of the university convened 40 sessions during 2022 2023 academic year.

1. The rectorate work plan of 2022 2023 was discussed and approved.
2. It was informed about the work of planning and organizing the educational process of 2022 2023 academic year.
3. The issues of dismissal, release and reintegration of students were discussed during the invited sessions.
4. Questions were ascertained about the organization and conduct of the settlements of summer exam period of the previous year.
5. The results of 2022 2023 summer exam period were discussed.
6. Questions regarding transfer of students from one course to another were discussed.

7. The Quality Assurance Committee attached to the Scientific Council of the UTM

In the reporting year, the QA Commission, attached to the Scientific Council, carried out preparatory work for proper arrangement of the institutional re accreditation expert report.

First of all, it ensured the UTM's 2020-2025 implementation of activities in accordance with the strategic development plan (SDP), followed work plans' preparation of departments, as well as, corresponding reports and systematic implementation of QA processes.

The Internal QA Policy, which was operated since 2018, has been edited in the reporting year. As the experts noted in the Institutional Accreditation Report, the UTM's QA policy needed a systematic institutional approach in all processes.

The UTM's QA manual was also revised, the creation and consistent application of which are one of the PEI requirements for the organization and management of internal QA system. In its QA Manual, compiled in 2018, the UTM describes the QA processes. The manual includes organizational charts that illustrates the distribution of QA responsibilities, as well as information on QA policies, processes, and procedures.

In the reporting year, the QAC also coordinated the preparation of self analysis report, organized a meeting with self analysis working group and university employees, and discussed the preliminary version of the UTM self analysis report.

At the proposal of the QA committee chairman, the composition of the QA committee can be expanded, taking into account the volume of ongoing work.

8. Internal Quality Assurance System

The internal QA system of the university's education is monitored, the obligations and powers of those responsible are defined.

During the reporting year, the university carried out preparations for the institutional re accreditation process, and self analysis report.

The UTM has submitted an application for institutional re accreditation to the National Center for Professional Education Quality Assurance (ANQA) Foundation, the self analysis report was accepted by the ANQA, according to the agreement between parties, the schedule of the expert visit was presented to the University (11/28/2023-12/1/2023).

On 2/20/2023 in order to carry out self analysis of institutional capabilities, by the order of Rector, a working group for self analysis preparation of 10 accreditation criteria was formed, where employees and students of the departments were involved. The course of work and the summary were coordinated by the Rector, the Vice Rector for QA and ER and QA leading specialist.

Management and administration. In the reporting year, the staff and students' participation in university's management process continued. Among the indirect forms of student participation in management processes, during the observed period, student surveys and regular meetings with various representatives of the university management were conducted.

The Vice Rector for QA and ER, as a member of the council, participated in all sessions of the SC, sometimes also in management board meetings as an invited person, made reports and recommendations.

The works of improving the unified electronic system of document circulation and information management of the UTM were carried on during this academic year as well.

Additionally, the UTM implements electronic document dissemination via official e mail, i.e., info@utm.am .internal circulation through *Sharing* folder, employees' e mails, as well as with the help of *Mail/Agent.ru* application.

The Vice Rector for QA and ER has responded to 61 letters addressed to him by the UTM Rector in current academic year.

The vice rector for QA and ER also participated in the meetings organized by ESCS, ANQA, dedicated to the improvement of educational process and efforts aimed at intra university issues' regulation.

In November 2022, the UTM passed an audit of the financial management and internal control system, which was an obligatory condition for participating in the program offered within the framework of the Competitive Innovation Fund (ICF) announced by the Center for Education Programs (PIU) of the Ministry of Education, Science, Culture and Sport of Armenia.

It's noteworthy that with the direct participation of the Vice Rector for QA and ER, another program was developed, which was submitted to the grant support program offered by the ESCS of the RA. Steps aimed at supporting environmental, climate change mitigation and adaptation in the world were taken into account, as well as issues arising from the UTM's SDP goal 3: "To form quality infrastructures and financial resources that meet modern requirements in the university"; 3.1: "To supplement the university's base resources and infrastructures", issue 3.3: "Increase the financial inflow search new financial means and implement their balanced and targeted management". We have not received any feedback on the presented program so far.

In spring, the UTM presented its educational programs at the "Education and Career Expo 2023" exhibition in Armenia, which was attended by a large number of beneficiaries and partners. The QA specialists also took an active part in that process.

Educational activity: During reporting period, the UTM management at the suggestion of the ANQA ensured participation of its 3 professors in a three day retraining on the topic "Compliance of educational programs with WFME (World Federation of Medical Education) standards". Then a meeting with professors was organized at the university, where training participants presented their acquired knowledge.

In order to improve educational environment in the university, students' educational needs were regularly studied. Different sociological surveys were carried out, such as "Students satisfaction with internship. Survey on satisfaction with the education received by the graduates" meetings with students, information provision and guidance activities with the student council.

Infrastructure and financial resources: During last three years, due to surveys conducted among students, we have obtained information on the provision of educational resources, efficiency, the state of material and technical base, relevance of current assessment system, the effectiveness of educational programs and teaching, graduates' satisfaction with the educational process and other related issues. The university has allocated significant financial resources for the acquisition of equipment, machinery, property, and fixed assets over the past years.

Expenses related to the educational process are made exclusively in accordance with the university's strategy. Cost planning was done in terms of achieving objectives and opportunities.

According to the UTM regulations for conducting surveys, an online survey was held among students of 2nd to 6th years regarding the resources invested in educational process and satisfaction with the services provided by the university, which was analyzed by QA leading specialist and the results were already presented to the departments at the beginning of 2022-2023 academic year. 51 % of students participated in the survey. The results of the survey make clear the following:

- In general, the majority of students are satisfied with the resources available at the university, but there is a need to review professional literature in the library and compliance with subject programs.
- It is required to apply some material and technical improvements in classrooms and laboratory.
- The majority of respondents are satisfied with the information provision of their rights and responsibilities, evaluation system, educational process organization.
- Basic information and documents related to the study programs are available in English and are posted on the official website of the UTM. The majority of respondents are satisfied with the UTM official website and Facebook social page, but there is a need to increase students' interest in the website.

Problems were raised, proposals were presented, which were discussed in departments and the SC. A corresponding decision was made for the implementation of adjustment measures.

The study results were posted on the university's website in "Quality Assurance System" section.

Student-centered policy: Students have their stable place and position in the UTM management process. Ensuring students' awareness of their rights and responsibilities at the university is mandatory and ongoing. Meetings with students have been organized regularly both individually and in groups during the academic year.

The proper usage of the "Credit System" electronic internal program was monitored, ensuring an objective and transparent process.

Foreign relations and internationalization: According to the UTM's current 2020 2025 Strategic Development Plan (SDP) the University is actively working on internationalization and recruitment of potential foreign applicants. In the reporting year, within the scope of the existing cooperation agreement with "Success Point" College of Sharjah, UAE, the vice rector for QA and ER, the leading QA specialist, the Dean, the head of the Foreign Relations Department, the head of HR and General Department, the head of the Educational Department, took a direct participation in the recruitment activities of applicants.

With the proposal and advice of the vice rector for QA and ER, the Foreign Relations Department analyzed the annual reports in order to evaluate the effectiveness of its last 3 years of activity, from the point of view of compliance with the UTM SDP and the work plan of the department. Summarizing the activities planned and carried out by the UTM's Department of Foreign Relations by years, we can state that the Department of Foreign Relations took measures in accordance with the strategy of the UTM, expanded and strengthened cooperation within the framework of signed agreements and memorandums.

Cutting edge research and innovation: In the reporting year, the vice rector for QA and ER has taken active steps to be included in grant research programs, which is one of the key problems of the UTM SDP concerning 2020 2025.

Internal QA system: The university provides vital human, material and technical resources for the implementation of QA processes and the establishment of a quality culture. The human, financial, time and material technical resources provided for the implementation of QA processes created an opportunity to plan, implement a number of works and improvements in the studied time period. In particular, preparations for the re accreditation process and self analysis report were carried out

The QA Committee attached to the SC, which includes QA specialists, carried out an evaluation of the UTM's SDP according to the KPI.

In the reporting year, the working group revised the Internal QA Manual, which included the current, updated QA policy, procedures, the university's adjusted mission, vision, and guidelines for the accomplishment of Internal QA processes.

Both internal and external stakeholders are involved in the processes of forming the Internal QA culture in the university. The reports and results provided by external stakeholders (graduates, presidents and members of the final certification committee) provided an opportunity to learn about the quality of educational services provided at the university.

In general, internal stakeholders were most widely involved in QA processes. QA specialists have organized a number of meetings with students, lecturers and the administrative staff. Students were provided with the information concerning the QA processes and the their involvement in it. Those transferred from RA colleges to the 2nd year of the UTM were notified of some existing regulations.

The vice rector for QA and ER had a meeting with chairs, a number of issues regarding the effective organization and management of the educational process were discussed. Especially it was talked about the PIEI cycle of quality management aimed at providing students with professional literature, development of quality culture in all spheres of the university's activities, specific examples were given about being guided by this principle in the works of chairs.

The work of the vice rector for QA and ER and the cooperation of the leading QA specialist with the UTM structural units, replenishment and review of documents aimed at continuous quality improvement was also briefly presented. It was also discussed about the analyses carried out on the basis of necessary information collected for the purpose of evaluation and improvement of this or that process, which were heard in the Utm SC and relevant decisions were made

Another meeting was also organized with the heads of the UTM department in order to inform about the new round of the Competitive Innovation Fund (ICF) within the framework of the "Additional Financing of the Education Improvement Program" loan program to be implemented by RA in cooperation with the World Bank. It was proposed to be included in the program, through which grants are provided to RA universities on a competitive basis, for the purpose of implementing innovative and development programs and strengthening the universities capacities.

Meetings were held with the UTM re accreditation working group in order to discuss the preliminary work, the process of self analysis report preparations.

A meeting was organized in order to discuss the survey results on students' satisfaction with the 2021/2022 internship and to present suggestions for improvement. The recommendations made during the discussion were included in the analysis of the "Survey on Student Satisfaction with Internship" and were presented to the SC upcoming meeting.

The University strives to maximize the involvement of internal and external stakeholders in all stages of Internal QA, beginning from planning and documentation to implementation, evaluation and improvement, as well as to assess the effectiveness of engagement mechanisms.

9. Scientific Department

During the reporting period, 68 specialists were involved in the educational process at the university, 6 of them have doctor's degree, and 20 have Ph.D. degree.

Part of the academic staff of the university is engaged in professional and scientific activities along with the educational process. During the reporting period, the university's academic staff published one educational manual, authored or co authored 45 articles and book chapters, 28 of which were published abroad.

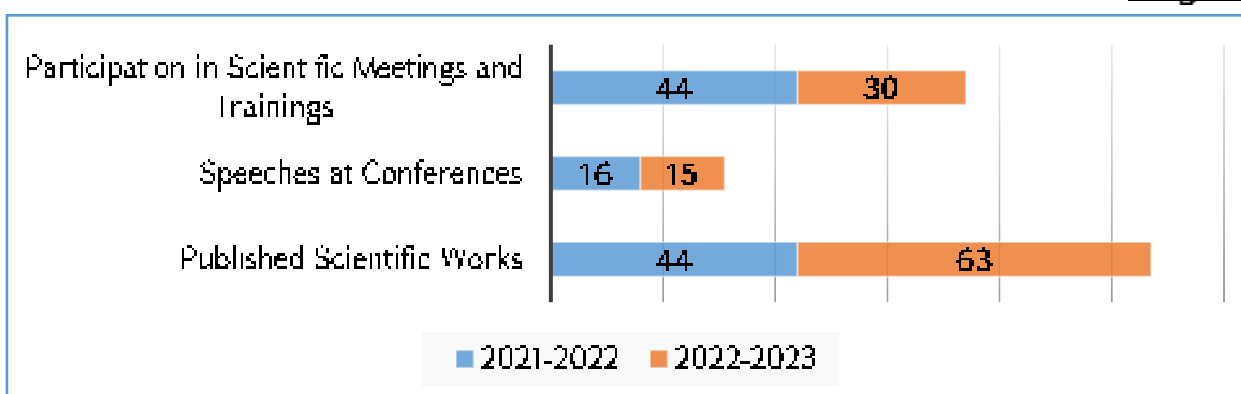
University lecturers have participated in local and international conferences, in some of which they have presented reports and/or published articles in the conference's summary manuals. 15 of the lecturers have undergone professional retraining. University lecturers have received research grants during the reporting period.

The UTM students have also been active in the field of scientific research, some of them have published scientific analytical articles and had panel reports. One of the reports took the 2nd place of honor at the international conference. 2 students were included in grant research projects in the reporting year.

The diagrams below present comparative information on scientific activities in the reporting year and previous year.

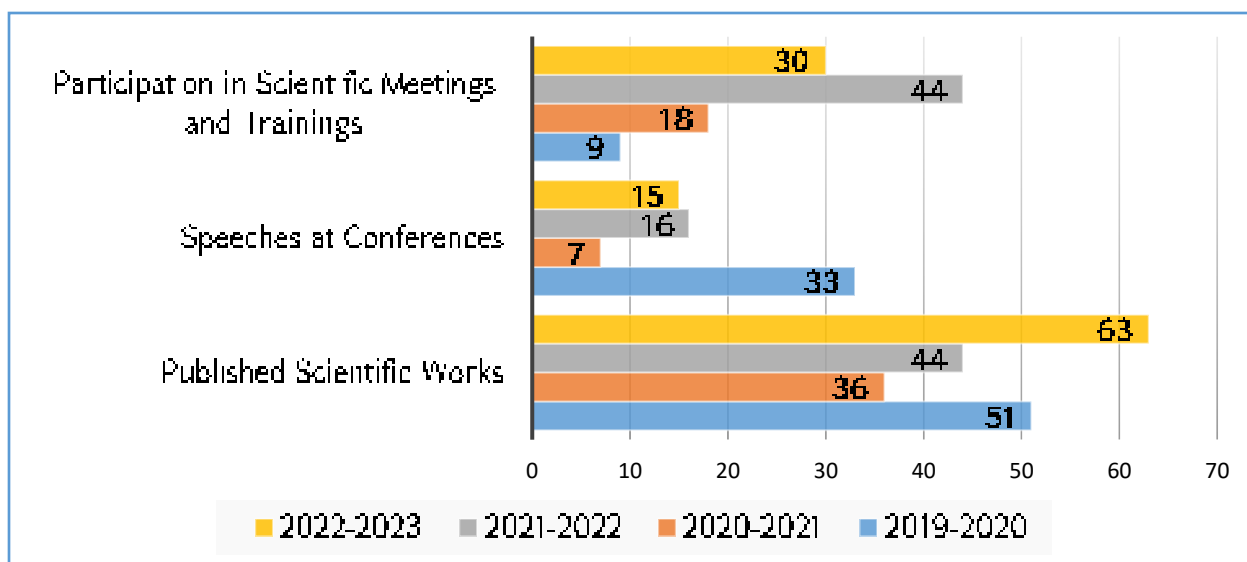
Comparative diagram of lecturers' scientific activity of the UTM in 2021-2022 and 2022-2023

Diagram N° 1



Academic activity of the UTM's Lecturers for the last 4 years

Diagram N° 2



Scientific Publications of UTM Employees in RA and Abroad for the last 4 years and Comparison

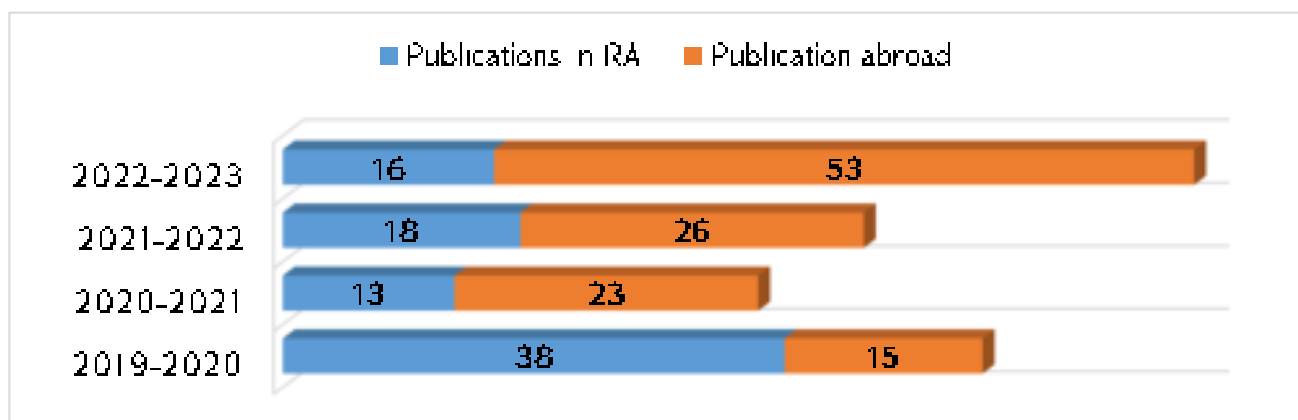


Diagram № 3

Compared to the previous years, the number of publications of research articles, theses and works by the academic staff has increased in the reporting year. The hard work of the Head of the UTM's Scientific Department and the incentive system defined by the management gave some impetus to all this.

One of the achievements of the reporting year was the SSS's active contribution. During the 2022-2023 academic year, the students of the university, under the leadership of the head of the Scientific Department V. Grigoryan, participated in a number of scientific conferences and published several scientific articles as co authors. Two of SSS students were included in grant programs.

10. Education Department Activities

The Education Department carried out its activities in accordance with its charter and work plan, cooperating with the Dean, the Department of Foreign Relations and other departments in the 2022-2023 academic year.

By the Educational Department.

- Lists of students according to courses and groups, registers, distribution of chairs, educational work volume, calendar thematic plans, consultation logs and other forms were summarized and prepared on time.
- The 2022-2023 academic calendars of two faculties, schedules, midterm assessments, exams, failures and practice schedules have been prepared on time. They were available to chairs in both paper and electronic versions.
- Lease agreements were signed with "Kanakaner Zeytun" MC, Rescue Service of Ministry of Internal Affairs of the RA, "Hera Med" LLC clinics in the 2022-2023 academic year. New professors were also invited from the mentioned bases.

- According to the reports sent by the Ministry of Education, Science, Culture and Sport of the RA, the university organized a knowledge test of foreign applicants entering the 1st year in the subjects of "English Language", "Biology" and "Chemistry".
- In total, 111 students were admitted to the 1st year, 98 out of which were enrolled in the faculty of "General Medicine", and 13 in "Dentistry". The enrollment increase compared to the last year is 14%. A large number of applicants are from India. Nevertheless, we have had applicants from Jordan, Ireland, Philippines, Great Britain, Italy, Syria, Iran, as well.
- During the 2022-2023 academic year, we've had 126 students accepted or transferred from other medical universities or medical colleges to different courses of "General Medicine" (108) and "Dentistry" (18) faculties.
- 16 students (15 Indian and 1 Bangladeshi citizens) who completed the first year at "Success Point" University of Dubai, with whom the UTM has a cooperation agreement, were also transferred to the second year of "General Medicine". The latter had no substantive differences.

In the 2022-2023 academic year, we had 2 groups of 2nd year Armenian students in the Faculty of "General Medicine" 10 and 15 students in "Dentistry", who applied to continue their studies at the UTM and presented relevant diplomas of secondary medical profession.

At the beginning of semesters, the lists of students of all courses of "General Medicine" and "Dentistry" were verified, study groups were drawn up, according to which we had 33 study groups, 4 out of which were Armenian students, and the rest were foreign students. In the spring semester, group N 205 of the Faculty of "General Medicine" was closed, remaining totally 32 groups.

In the reporting academic year, as a result of the increase in student groups, we invited new professors for some subjects.

- During the two semesters of the reporting year, in all courses, consultations were held together with the advisor of the relevant course, the Dean, and the head of the SC, where the faculties' progress, attendance measures, and other organizational issues were discussed.
 - Printing of graduate diplomas and their applications and management of the distribution log of graduate diplomas were organized in collaboration with the Department of Foreign Relations. 1 student from "Dentistry" and 1 from "General Medicine" graduated from the university with absolute excellence. Diplomas and their applications were handed over to the graduates within the stipulated time.

In the 2022-2023 school year, there are 8 chairs at the University, which are provided with appropriate lecturers. It's necessary to add that the activity of the traditional chair after E. Minasyan has been temporarily stopped, and the subjects of the chair have been transferred to "Therapeutic Subjects" chair.

All year round, the overall progress of the chairs was 80.85%, and the qualitative progress was 58.9%. A high percentage of overall progress was recorded in the department of "Surgical Subjects 2" and the lowest in the department of "Therapeutic Subjects". A high percentage of qualitative progress was recorded in the department of "Surgical Subjects 1" and the lowest in the department of "Therapeutic Subjects". An overview is presented in Diagram N° 1.

Diagram N° 1

N	Chair	Autumn semester		Spring semester		Annual progress	
		General progresses	Quality progresses	General progresses	Quality progresses	General progresses	Quality progresses
1	Humanitarian subjects	90,05	56,12	95,47	57,15	87,08	55,79
2	Natural sciences	80,3	37,25	83,2	38,66	86,25	37,15
3	Medical and biological subjects	76,0	45,2	70,6	44,3	75,7	47,2
4	Social medicine	97	84,19	92	74,15	94,5	79,17
5	Therapeutic subjects	86	56	96	64	91	60
6	Surgical subjects 1	81,9	55,5	97,3	80,9	94,5	74,4
7	Surgical subjects 2	97,2	87,9	99,3	50,2	98,2	75,8
8	Dentistry	90,28	57,46	99,03	66,4	94,65	61,93
Total		78	60	92	60	90	61

Diagrams 1 and 1.1 present the comparative analytical data of the annual overall progress of the University's 8 chairs compared to the previous year.

Diagram N° 1

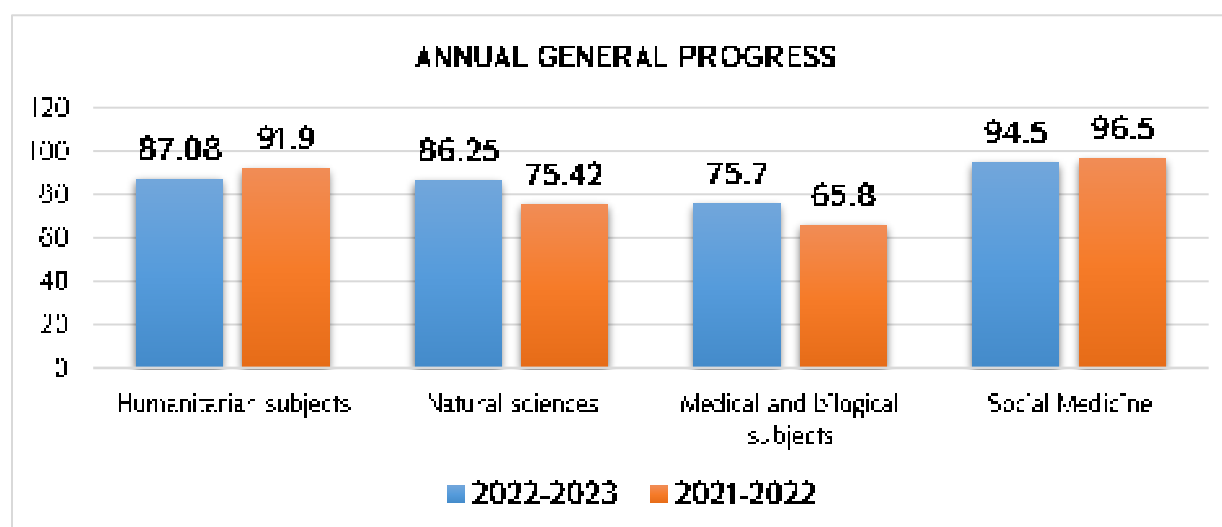
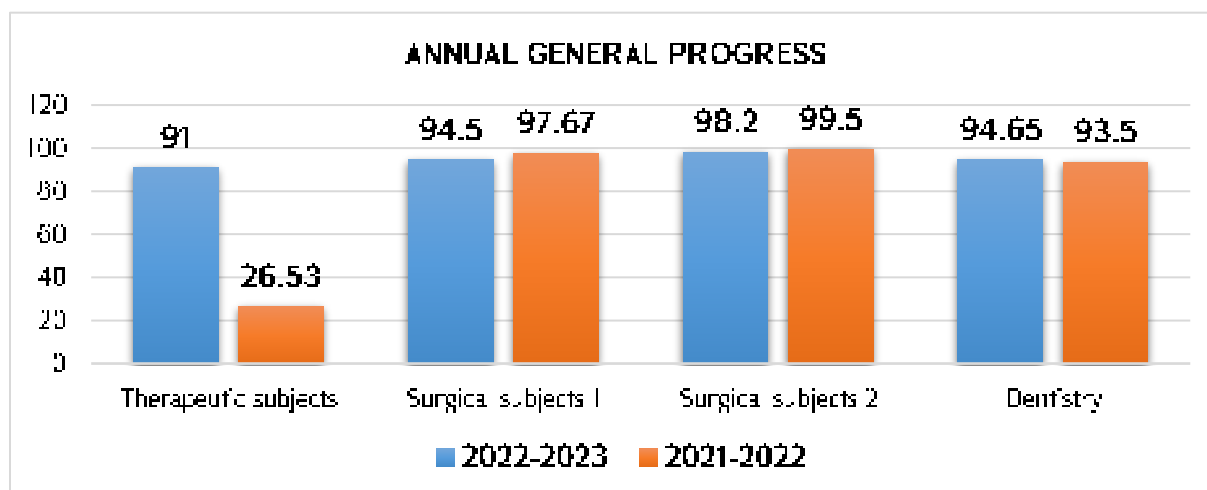


Diagram N° 1.1



Diagrams 1 and 1.1 show the whole annual progress of 8 chairs for 2 years. According to it the departments of Natural Sciences and Biomedical Sciences recorded an improvement of about 10% in the reporting year. The department of Therapeutics has also seen significant improvement compared to the previous year. Chairs of Humanitarian Languages and Social Medicine recorded 2.3% regress.

Diagrams 2 and 2.1 present the comparative analytical data of annual qualitative progress of 8 departments of the university compared to the previous year.

Diagram N° 2

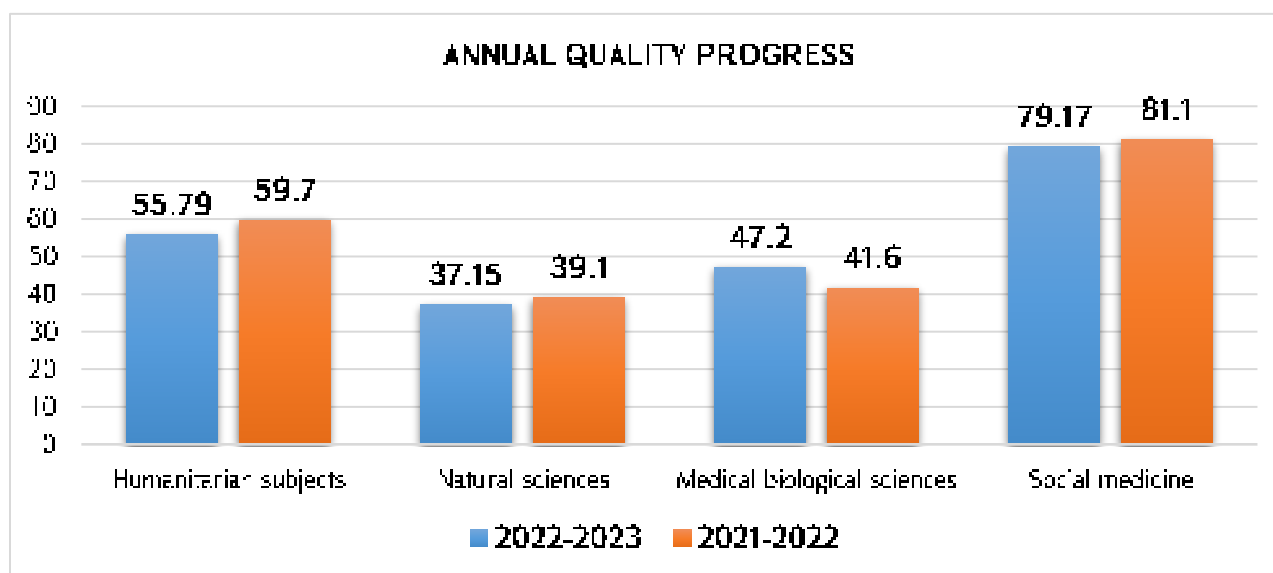
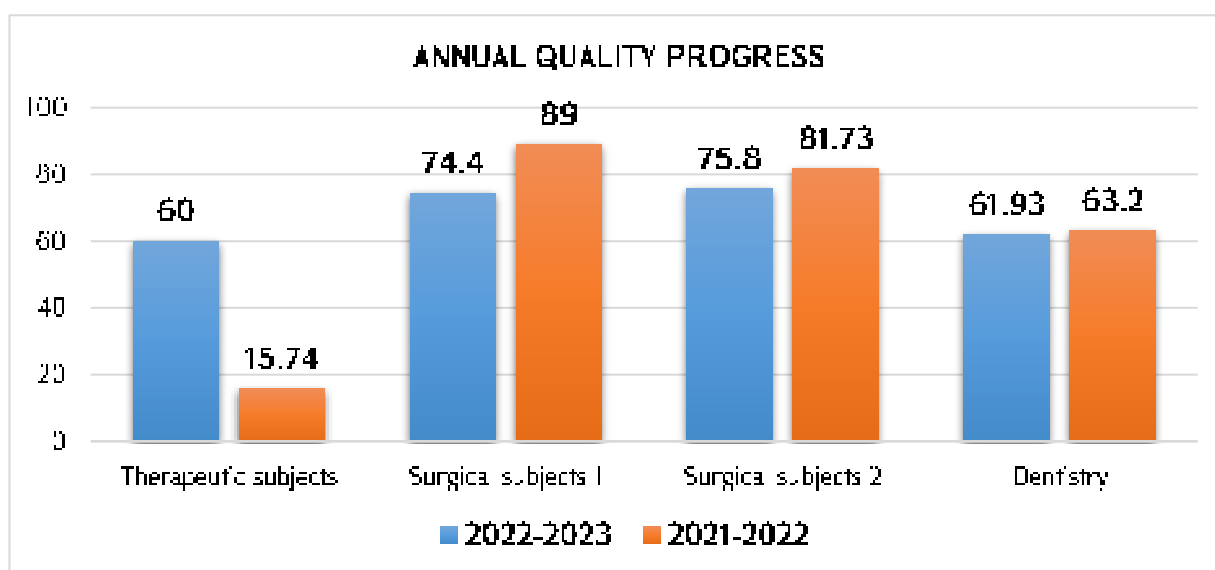


Diagram N° 2.1



According to diagram 2 and 2.1, where the 2 year **annual** qualitative progress of 8 chairs is presented, it is clear that only the Chair of “Therapeutic Subjects”, in contrast to the 2021 2022 year, has a significant improvement in progress of about 44%. The remaining 7 chairs have a certain decline in quality progress.

Thus, according to annual reports’ analysis submitted by chairs, such an indicator of qualitative progress in the reporting year is because of great students’ influx in the second semester of 2021 2022, which was carried out in accordance with the order of the Minister of ESCS of RA due to the dissolution of St. Teresa Medical University.

The educational classes and activities of the university chairs were monitored throughout the year.

At the beginning of 2022 2023 AY, the educational work volume of all 8 chairs was 43767 hours.

The 2022 2023 academic load calculations of the academic staff of 8 departments were organized and checked, which are summarized in Diagram 2.

Educational Workload Performance Indicators for the 2022-2023 academic year

Diagram № 2

N.	Chair	Plan	Executive	Deviation
1.	Humanitarian subjects	2572	2440	132
2.	Natural sciences	3045	2713	332
3.	Medical biological subjects	7824	6853	971
4.	Therapeutic subjects	8198	7808	390
5.	Surgical subjects VI	3574	3325	249

6.	Surgical subjects \ 2	4131	3385	746
7.	Social medicine	2951	2655	296
8.	Dentistry	4327	3847	480
Total		36622	33026	-3596

In the 2022 2023 academic year, the total educational workload of 8 chairs according to the plan was 36,622 hours, at the end of the year, according to the presented performance, 33,026 hours were completed. In general, 3,596 hours of load were not performed during the year.

In contrast to the previous 2021 2022 year, the total educational workload of 8 chairs according to plan was 21149 hours, according to the presented performances, 20750 hours were completed. Generally, 791 hours of load were not performed during the year.

Such a significant difference is due to the increase of study groups, due to which the study load of the chairs has also increased. As for the load deviations of 3596 hours during the reporting period, they are because of the the following reasons:

- holiday availability,
- not fulfilling all the hours allocated to consultations,
- with the cessation of one study group in the 2nd year at the "General Medicine".

During the year, the Department of Education took part in chairs, rectorate, SC's meetings and lectures.

Thus, summarizing the performance of the 2022 2023 AY, it can be stated that all the planned actions were fully and flawlessly performed within the specified time limits. The university's educational process was organized in accordance with the workloads specified by the existing curricula, the content of subject programs and the calendar plans. Additionally, the work volume of the Department of Education has also partially increased, which was connected with students' influx, the growth of number of study groups and lecturers. Due to the increase in study groups, in order to organize practical training of clinical subjects more efficiently, the academic staff was also replenished. Armenian groups were also formed in the 2nd years during the reporting year.

11. Activities of Faculties

In the 2022 2023 academic year, the UTM has trained medical personnel in the fields of "General Medicine" and "Dentistry" with continuous and integrated educational program.

In the 2022 2023 academic year, both Armenian and foreign students studied at the university. The education was conducted in Armenian and English.

In contrast to previous years, the number of students of Armenian nationality increased in the reporting year, which is due to the report of the Minister of ESCS of RA (N^o 05/11.2/10656 2022 dated 5/12/2022) on continuing education for high achieving graduates from medical colleges. In

the 2022 2023 academic year, 25 applicants were admitted to the UTM to continue their studies in the second year of the "General Medicine" and "Dentistry" faculties.

The number of foreign students at the university also increased during the reporting year. In the 2022 2023 academic year, the geographical scope of the University's students has also been expanded.

Thus, in the reporting academic year, students from Armenia, India, Iraq, Iran, Germany, Ireland, UK, Jordan, Sweden, Ukraine, Sri Lanka, the Philippines studied at the university, and also from Vanuatu, Ghana, Egypt, Syria, Italy.

Unfortunately, we did not have admissions of Armenian students in the first years, as in the previous year.

At the beginning of 2022 2023 AY, 618 students (previous AY 400) and at the end of the year 578 (previous AY 530, 119 out of which are graduated) studied with separate and integrated educational programs of the "General Medicine" and "Dentistry" faculties of the 2022 2023 AY.

Diagram № 1

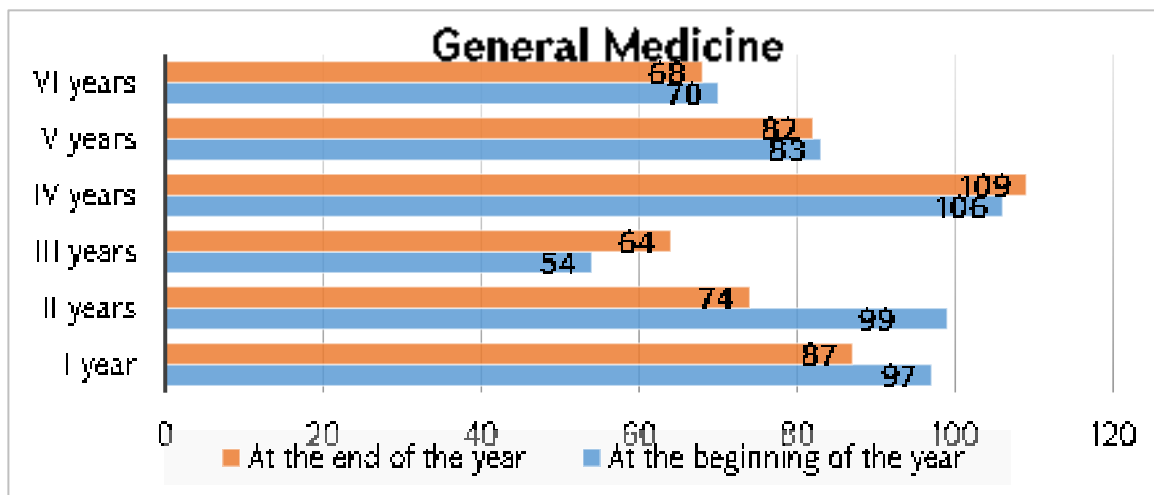


Diagram № 2

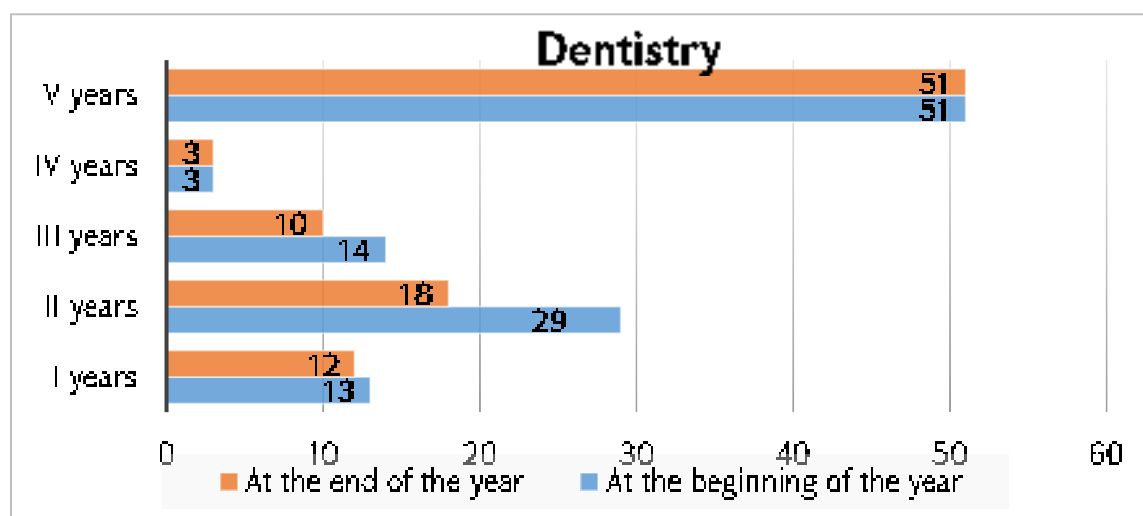


Diagram № 3

Total number of students studying at the UTM

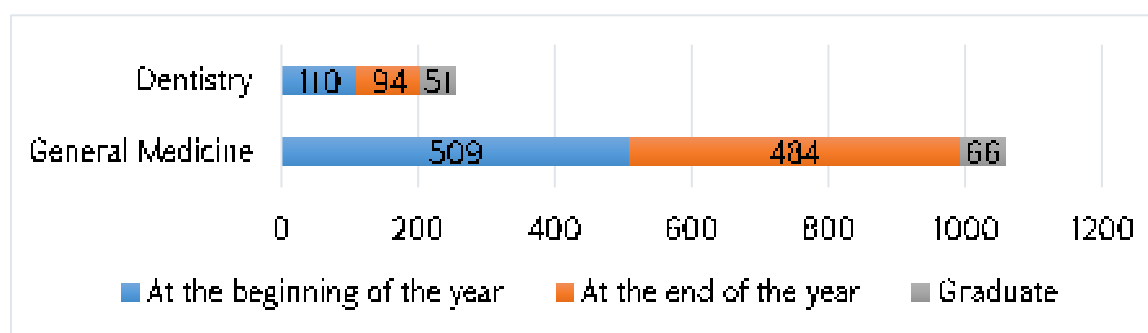


Diagram № 4

Comparative student data for 2021-2022 and 2022-2023 academic years

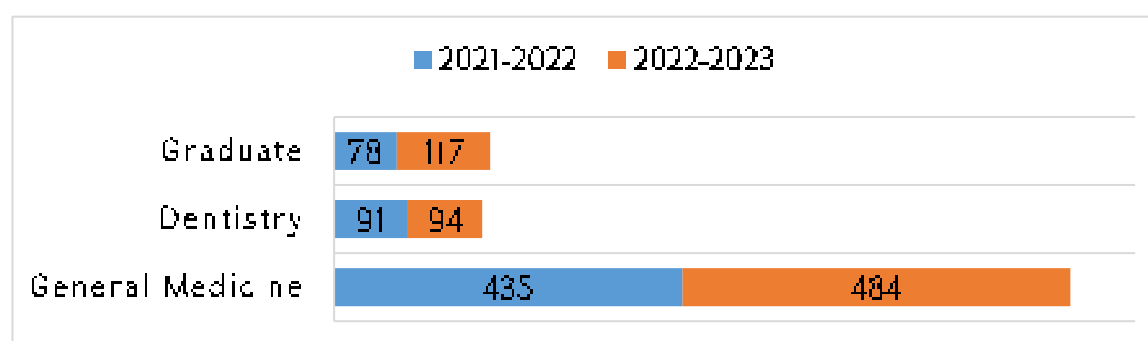
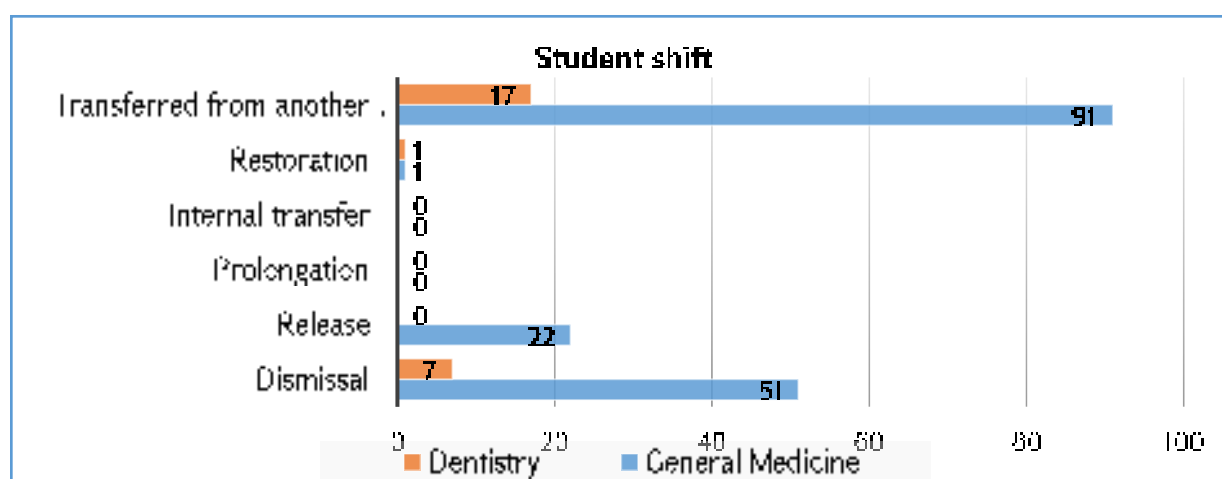


Diagram № 5



In the reporting year, the educational calendars of the academic year of two faculties, the timetables of the autumn and spring semesters, the timetables of the mid term inspections, exam periods, settlements were available to beneficiaries, as well as academic internships, academic distinctions handover schedules, which were prepared on time and were approved by the rectorate on various social platforms/electronic version and on the Facebook university page. The timetables for the winter and summer exam periods of the 2022-2023 academic year, the settlement schedules, were agreed with students before being approved by the rectorate.

During the 2 semesters of the 2022 2023 academic year, meetings of the university chairs were held, where the educational works' setting in the given chair was discussed, the results of the students' progress and settlements were analyzed, some problems related to the educational practice, evaluation system, improvement of students' practical skills and abilities were raised and other related issues.

In the 2022 2023 academic year, subject consultations were properly organized in the departments.

In the reporting year, the Dean, the specialists of Foreign Relations Department and course advisors have repeatedly organized individual meetings with low performance students, with those who were absent and also conversations related to interpersonal relations between students, teacher student relations, tuition fees, health problems and other issues.

During the two semesters of the reporting year, consultations were held in all courses together with the advisor of relevant course, the head of the Educational Department, the president of the Student Council, where students attendance and the progress of faculties were discussed according to courses.

- Winter and summer exam periods of 2022 2023 academic year and settlements were organize, as well as their progress was monitored
- During the two examination periods of 2022 2023 academic year, according to the number of courses and groups, in the winter examination period, 185 midterms (130 "General Medicine", 55 "Dentistry") and 92 examinations (69 "General Medicine", 23 "Dentistry") were organized and conducted, in the summer examination period: 157 midterms (95 "General Medicine", 62 "Dentistry") and 125 exams (96 "General Medicine", 29 "Dentistry") /Diagram 1/.

Diagram № 1

The number of midterms and exams of "General Medicine" and "Dentistry" faculties for 2022-2023 academic year

Faculty	Winter exam period		Summer exam period		Annual	
	Midterm	Exam	Midterm	Exam	Midterm	Exam
General Medicine	130	69	95	96	125	165
Dentistry	55	23	62	29	117	52
Total	185	92	157	125	242	217

- The number of midterms and examinations is calculated according to the number of available groups.

In the reporting year, the academic council was presented with the results of the progress and settlements related to the winter and summer exam periods.

- ❖ In the 2022-2023 academic year, the overall progress of winter exam period in the faculty of "General Medicine" was 83.0%, and the qualitative one was 58.0%.
- ❖ In the winter exam period, the number of academic debts in "General Medicine" faculty formed 690 (339 were dissatisfactory and 351 were absent) from which 395 were paid during the settlement.
- ❖ In the 2022-2023 academic year, the overall progress of the summer exam period in the "General Medicine" faculty was 88.3%, and the qualitative one was 61.0%.

The number of academic debts in the summer exam period was 355 (190 insufficient , 165 absent) of which 124 were paid during the liquidations and 231 were not paid.

Diagram № 2

GENERAL MEDICINE
Progress of winter and summer exam periods (2022-2023 academic year)

Course, group	Winter exam session		Summer exam session		Annual progress	
	General progress %	Quality progress %	General progress %	Quality progress %	General progress %	Quality progress %
101	95,1	74,6	91,6	76,0	93,4	75,3
102	88,9	55,0	85,4	60,0	87,2	57,5
103	90,3	45,0	81,5	47,7	86,0	46,4
104	72,5	37,0	65,0	36,0	69,0	36,5
I	86,7 %	52,9 %	81,0 %	55,0 %	84,0 %	54,0 %
201	77,6	55,0	79,2	61,0	78,4	58,0
202	75,5	30,5	66,2	35,6	71,0	33,0
203	67,5	27,0	69,0	32,5	67,0	30,0
204	77,4	67,0	77,7	59,0	77,6	63,0
205	90,5	59,0	-	-	90,5	59,0
II	77,7 %	47,7 %	73,0 %	47,0 %	77,0 %	47,0 %
301	72,3	51,0	84,5	58,4	78,4	55,0
302	87,0	50,0	88,0	68,0	87,5	59,0
303	62,5	32,0	82,0	59,4	72,3	46,0
III	73,9 %	44,3 %	85,0 %	62,0 %	79,4 %	53,3 %
401	77,0	57,2	96,4	74,0	87,0	66,0
402	93,0	72,2	94,4	68,3	94,0	70,1
403	82,0	60,5	98,0	44,1	90,0	52,3
404	82,0	64,0	97,0	53,6	90,0	59,0
405	74,0	56,4	98,7	58,4	86,4	57,4
IV	81,6 %	62,0 %	97,0 %	60,0 %	89,1 %	61,0 %
501	98,0	85,4	100	98,2	99,0	91,5
502	97,0	83,0	97,8	94,5	97,4	88,8

503	91,1	70,0	92,0	77,0	92,0	74,0
504	91,3	75,4	85,0	68,4	88,0	72,0
505	95,0	78,0	96,0	68,2	95,5	73,1
Y	94,5 %	76,4 %	94,2 %	81,3 %	94,4 %	80,0 %
601	94,2	77,0	100	67,6	97,1	72,3
602	91,0	70,0	100	62,3	95,5	66,2
603	66,0	43,5	98,7	53,0	82,4	48,3
YI	83,7 %	63,5 %	99,6 %	61,0 %	92,0 %	62,3%
Total	83,0 %	58,0 %	88,3 %	61,0 %	86,0 %	60,0%

Diagram № 3

2022-2023 AY
"General Medicine" and "Dentistry" faculties'
number of academic debts, outcomes

Faculty	Winter exam session		Summer exam session	
	Poor/ Absent	Passed/ Failed	Poor/ Absent	Passed/ Failed
General Medicine	339/351	39/256	190/165	124/231
Dentistry	82/56	88/ 50	25/22	16/31
Total	421/407	127/306	215/187	140/262

- Compared to the 2021 2022 academic year, the progress results analysis of "General Medicine" and "Dentistry" faculties of the 2022 2023 AY revealed that the teaching structure of some courses should be improved in this academic year, in particular, "Human anatomy", "Histology, embryology, cytology" ", "Normal Physiology", "Topographical Anatomy".

In 2022 2023 year, the university had 117 graduates with a continuous and integrated educational program:

- ❖ "General Medicine" 66.
- ❖ "Dentistry" 51

Diagram № 6

"General Medicine"

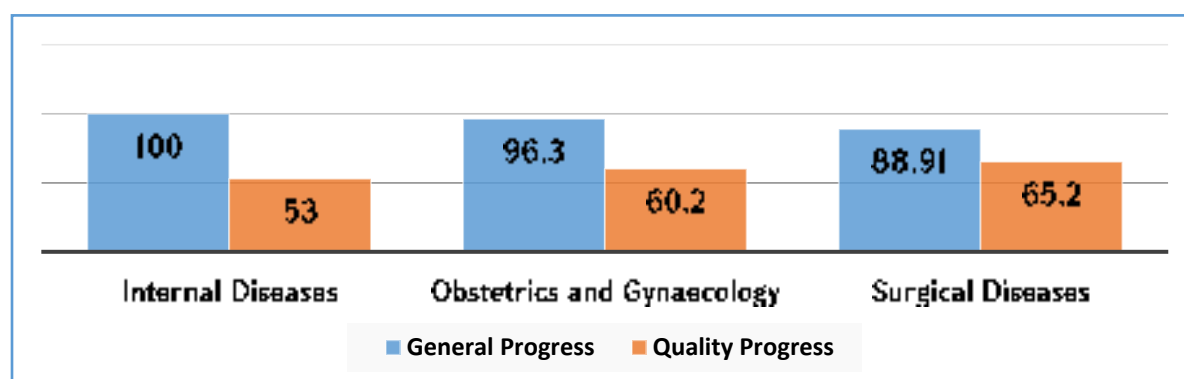
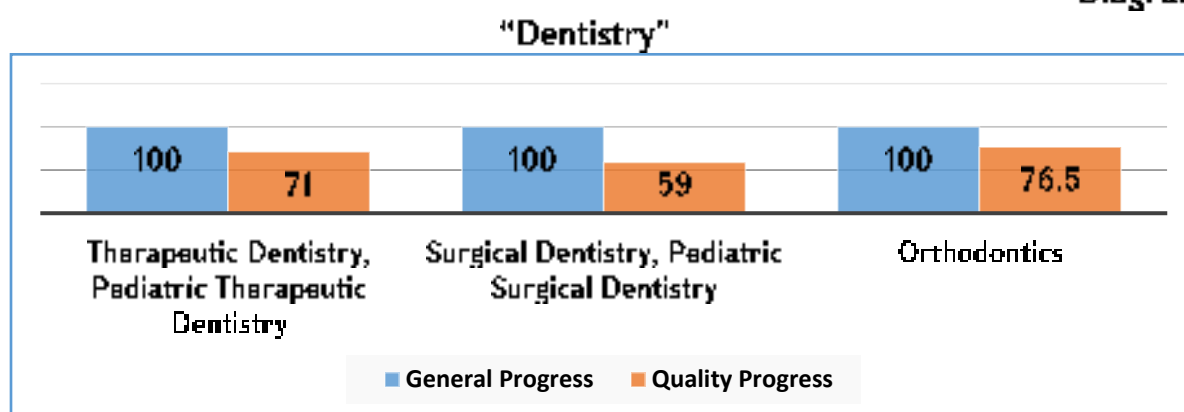


Diagram № 7



Summarizing the results of the 2022-2023 final certification progress, it was noted that the commissions were generally satisfied with the students' knowledge. Compared to the previous year, the quality progress of both faculties was affected by the progress of students transferred from the "St. Teresa" Medical University in 2021-2022.

Diagram № 4

Summary Certification Progress of "General Medicine" and "Dentistry" Faculties

N	Faculty	General progress %	Quality progress %
1.	General Medicine	95,1 %	59,5 %
2.	Dentistry	100 %	69,0 %
Total		97,6 %	64,3 %

During the 2022-2023 academic year, we had students accepted or transferred from different medical universities and colleges namely 126 students (108' "General Medicine", 18' "Dentistry"). In contrast to previous years, in the reporting year, in "General Medicine" and "Dentistry" faculties, 2 courses were formed from Armenian students in individual groups, but the "General Medicine" group was dissolved after the winter exam period.

In the reporting year, the students who completed the first year of the "Success Point" University of Dubai, with which the UTM has a contract, were also transferred to the second year of the Faculty of "General Medicine". The latter had no substantive differences.

Additionally, this amount of student mobility is also due to the recent cases in Ukraine, as well as the dissolution of the "St. Theresa Medical University".

For transferred students, a schedule for the transfer of subject differences has been drawn up in the corresponding departments of "Topographic Anatomy and Operative Surgery", "Pathological Anatomy", "Radiological Diagnosis", "Surgical Diseases", "Traumatology and Orthopedics". From the courses and educational practices, "Nurse's Assistant", "Manipulative Nurse's Assistant",

"Physician's Assistant Therapy", "Physician's Assistant Surgery" classes were organized, consultations were held in other subjects, and according to the approved schedule, students passed those differences.

In the reporting year, in the fall and spring semesters, consultations were held with new professors employed at the university, who were introduced to the educational process of the university, rules and regulations of the university.

During the reporting year, the dean's office actively participated in:

- updating and modernizing the university website,
- works related to solemn sessions, dedicated to the start of the academic year and the awarding of diplomas to graduates,
- organizational works of the "Education and Career EXPO 2023" exhibition,
- On May 27, within the framework of international cooperation, a visit was organized with the university delegation to a number of educational centers in the UAE: "Success Point college" in Sharjah, "Alshola American" school in Ajman and the Dubai branch of the university's partner organization "Campus International".
- students' gathering evening,
- graduation ceremony,
- organization of chess tournament and other similar events.

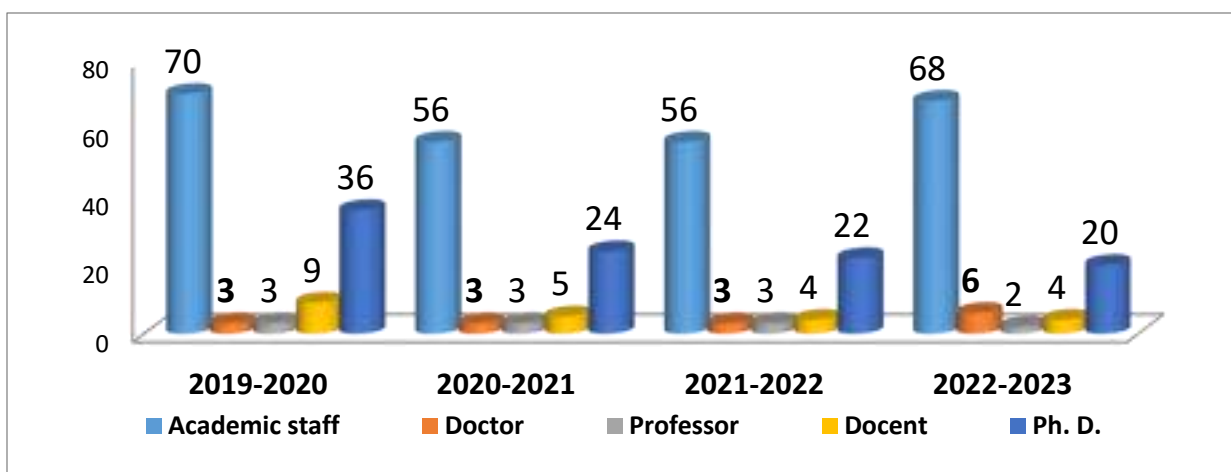
12. HR and General Service Department

HR and General Service Department continued its activities in the 2022-2023 academic year in accordance with its charter and internal regulations of the UTM.

The number of university employees was 101 people in the 2022-2023 academic year. Information about the university's staff is illustrated in the diagrams below.

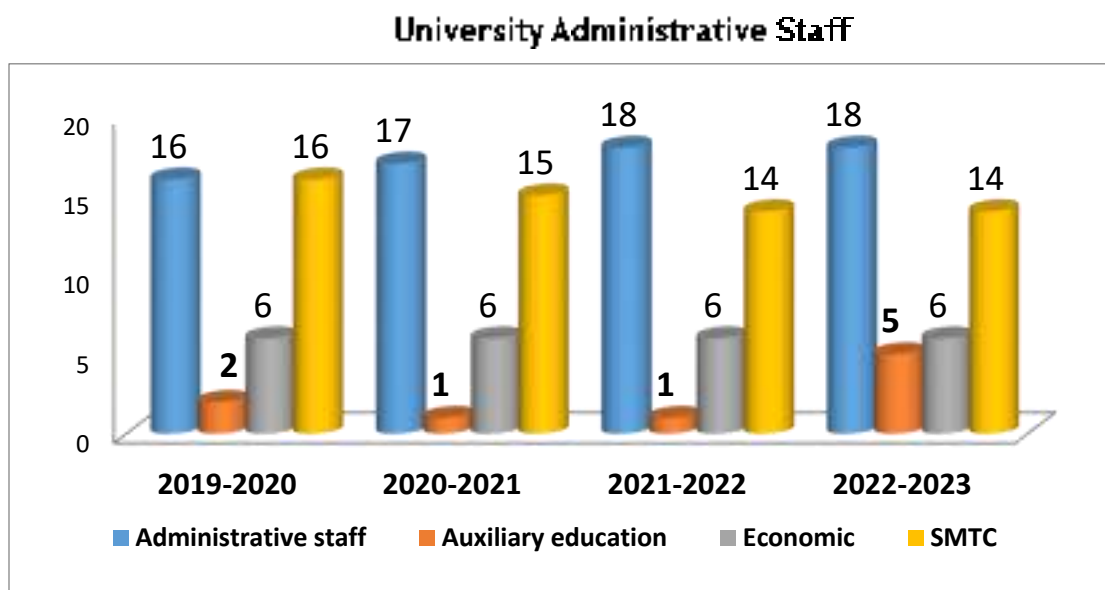
Diagram № 1

Comparative Data of Academic Staff



The number of academic staff is 68 people (46 of which are women), 5 lecturers jointly hold administrative positions.

Diagram № 2



In the reporting year, the administrative staff was supplemented by 2 employees.

During the 2022 2023 academic year, 76 labor contracts have been signed. All employees were hired on a contract basis for a fixed period of time.

According to a personal application, 10 were released (with the termination of the contract, from which 6 are main employees), and 75 due to the expiration of the employment contract.

- Rector's order was issued to grant regular vacations for the 2022 2023 academic year.
- The duration of vacations was calculated in accordance with the RA Labor Code and RA Government Decision N 1450 of November 16, 2017.
 - The Academic Staff 42 workday,
 - Rector, Dean, heads of administrative departments' 30 workday,
 - SMTC employees' 26 workday,
 - Administrative, Educational and Economic Department' 24 workday.
- The roster was drawn up on 8/31/2022 and approved at the meeting of the management board.
- 9 age pensioners work in the university. Appropriate information about work experience has been given for formulating and recalculating pensions.
- All orders of employment, dismissal, change of position and other orders in the department are registered in the order book. Orders and changes of other legal documents are available in personal files of all employees, including hourly employees.
- The number of orders for the academic year 2022 2023 was from 1 to 754 (as for 7/3/2023).

- Issuance of copies and/or extracts of orders to addressees was recorded in the register. During the year, registration of entry and exit documents was carried out (out 1646, entry 181) in the respective registers.

Registration of applications and reports was done.

- At the beginning of the new academic year, a statistical report was given with the Educational Department, mainly about the academic staff, their positions, rates. The number of women is discreted in all data.
- During the reporting period, 578 references were given (82 to employees, 496 to students!) in order to represent banks, embassies, schools, regional departments of social services.
- During the 2022-2023 academic year, 2 employees were rewarded, and 7 employees were also given salary increases.
- The job promotion of the academic staff at the university is carried out taking into account the individual path of the candidate, his teaching and research abilities and professional experience in the given field. In the 2022-2023 academic year, MD, Ph.D., Vice Rector for Academic Affairs, Lecturer of the Chair of "Medical Biological Subjects" Arsen Levon Minasyan was awarded the title of professor by the RA Supreme Certifying Committee (SCC).
- From June 23 to 25, the UTM lecturers Naira Hunanyan, Hayarpi Javrushtyan and Anna Ovchyan participated in the training courses on the topic "Harmonization of educational programs with standards" (World Federation for Medical Education). At the end of the courses, the training participants received certificates.
- HRM and the Head of General Department N.Tarjumanyan, HR and General Department leading specialist Vard Gabrielyan participated in the course on amendments to the RA Labor Code organized by the EDUX training center in April.
- The Head of Foreign Relations Department Ani Sarkisyan participated in two courses organized by the National Information Center for Academic Mutual Recognition and Mobility (ENIC Armenia) on December 23, 2022, on the topics "Current issues and principles of recognition of foreign qualifications" and "Counterfeit in education". At the end of the course, Ani Sarkisyan received a certificate.
- It should be noted that in the reporting period, the Ethics Committee of the UTM, which is led by HRM and the Head of the General Department, did not record any case of ethics violations.
- On the proposal of the Vice Rector for QA and ER, it is planned to monitor the activities of HRM and the General Department.

Overall, the activities of HRM and General Department was done properly, smoothly, conscientiously and on time. All reports were submitted on time.

12. Department of Foreign Relations

The Department of Foreign Relations of the UTM is an infrastructure contributing to the internationalization of the university, which operates in accordance with RA legislation, on the basis of the UTM regulations and the Department of Foreign Relations.

The main objective of the Department of Foreign Relations is to ensure cooperation between domestic and foreign educational institutions and scientific centers, to expand international cooperation, to promote student and academic staff exchange programs, to strengthen permanent communication and development of cooperation between the university and other international structures, to attract students from other countries and to increase geography of countries.

The work of the department is carried out by the head of the department, the leading specialist of the department and the specialist of the department in cooperation with the rector and the departments of the university.

1. Admission and Registration of UTM Students

- 1.1. In May June, the department prepared admission documents for foreign applicants.
- 1.2. The personal applications and cases of the applicants were examined and submitted for examination within the time limits set by the RA ESCS.
- 1.3. Together with the head of the educational department and the Dean, the composition of foreign applicants' admission committee was selected and appointed.
- 1.4. In September October, the decree of the students was carried out based on the relevant instructions of the RA ESCS.
- 1.5. In November, the results of admission of foreign students of the university were confirmed in cooperation with the Head of the Educational Department and the Dean.
- 1.6. One of the main functions of the department is the process of organizing temporary residence cards for foreign students, for which the department cooperates with the Central Passport Department of Passport and Visa Office of RA. Work related to residence cards was done in September November 2022 and in February May 2023, after enrolling students in the university and receiving the approval of ESCS of the RA. The necessary documents were prepared by the department and submitted to the Ministry of Internal Affairs of the RA, as well as to the RA Passport and Visa Department. In the academic year 2022 2023, the temporary residence cards of the UTM students were also reformulated.

2. The Process of Attracting Foreign Students.

- 2.1. The Department of Foreign Relations cooperates with foreign organizations engaged in student involvement program (such as Campus International, Study Medicine Europe etc.).
- 2.2. Student recruitment was also done directly by the department on the basis of individual applications received from abroad.

- 2.3. Being in constant contact (via e mail, telephone, etc.) with off campus structures, the department regularly informed them about the changes in the admission procedure, and also provided them with necessary consultation, information and support during the year.
 - 2.4. Applicants' applications were submitted to the university's and the Department of Foreign Relations' official e mail addresses. At the initial stage, the department verified the citizenship/passport data of the applicant, the presence of secondary/higher education certificate/the availability of other certificates, the services and opportunities offered by the university were presented as well.
 - 2.5. Student recruitment process was carried out through the the whole year.
 - 2.6. The department worked with the RA Ministry of Foreign Affairs to issue entry permits to foreign nationals, made inquiries and received clarifications.
3. During the year, the Head of the Department prepared and submitted reports to the Ministry of Internal Affairs of the RA, Ministry of Foreign Affairs, etc., as required. In the 2022 2023 AY, the head and the leading specialist of the department prepared 7 protocols, which are kept in the department daily affairs.
 4. The Department of Foreign Relations, together with the university's other departments, participated in activities with students, acting as a coordinating link between students and university departments. The department supported foreign students in educational, legal, daily and other matters, creating the most favorable conditions for students.
 5. In the 2022 2023 year, there was a certain increase in the number of applicants. Diagram No. 1 shows the students admission results of 2022 2023 AY in comparison with 2021 2022.

Diagram №1

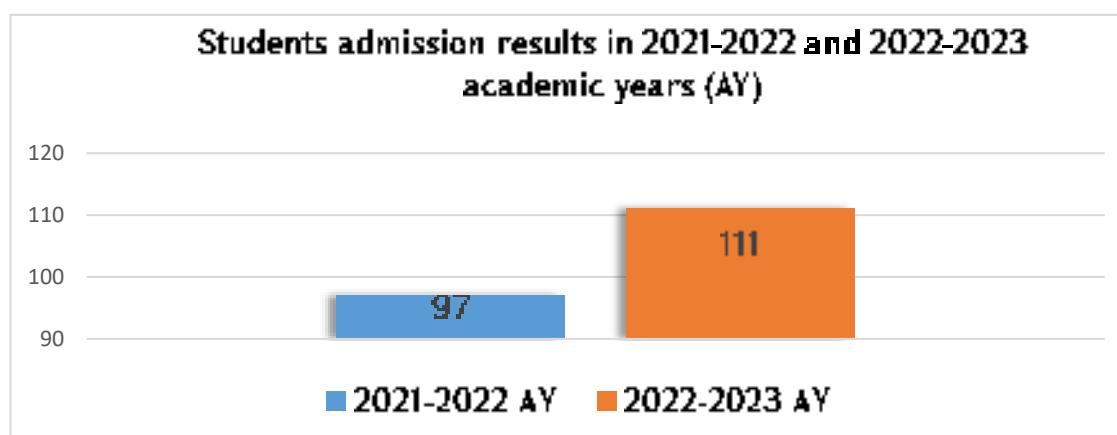
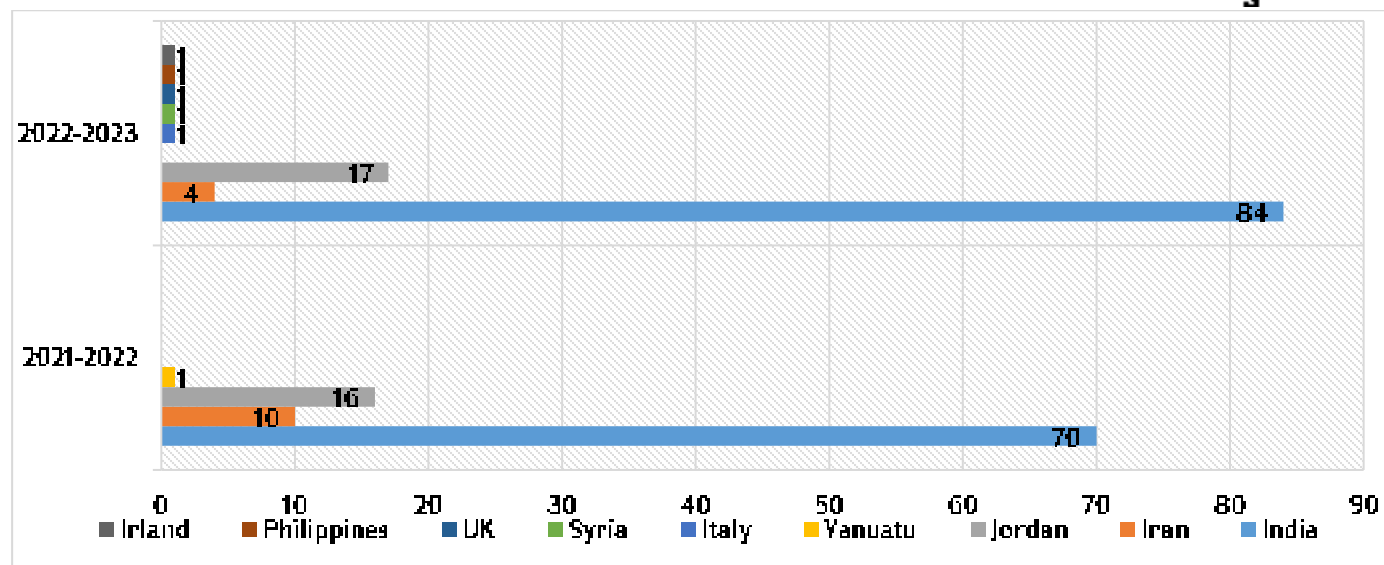


Diagram № 2 shows students' admission results of 2021 2022 and 2022 2023 AY by countries.

Diagram №2



✚ In the autumn semester of 2022 2023, 38 foreign students were transferred to the UTM:

- “General Medicine”, 2^o course 17 (India 16, Bangladesh 1)
- “General Medicine”, 3^o course 5 (Jordan 1, Iraq 1, Sri Lanka 1, India 2)
- “Dentistry”, 3^o course 1 (Jordan)
- “General Medicine”, 4^o course 11 (Jordan 3, India 8)
- “General Medicine”, 4^o course 4 (China 1, India 1, Egypt 1, India 1)

✚ In the spring semester of 2022 2023, 44 Indian students were transferred to the UTM:

- “General Medicine”, 2^o course 3
- “General Medicine”, 3^o course 24
- “General Medicine”, 4^o course 13
- “General Medicine”, 4^o course 4

✚ 2 foreign students were reinstated in the fall semester of the 2022 2023 AY:

- “Dentistry”, 2^o course 1 (Jordan)
- “General Medicine”, 5^o course 1 (UK)

“General Medicine” and “Dentistry”

N	Country	Quantity	Gender
1.	India	404	F. 256 M. 272
2.	Iraq	19	
3.	UK	15	
4.	Jordan	49	
5.	Iran	24	
6.	Philippines	4	
7.	Ireland	3	

8.	Sweden	2	
9.	Sr Lanka	1	
10.	Germany	1	
11.	Italy	1	
12.	Egypt	1	
13.	Vanuatu	1	
14.	Ukraine	1	
15.	Syria	1	
16.	Ghana	1	
Total¹ 528			

6. Ani Sarkisyan, the Head of the Department of Foreign Relations of the UTM, participated in two courses organized by the National Information Center for Academic Recognition and Mobility (NICARM, ENIC Armenia) on December 23, 2022, on the topics of "Current Issues and Principles of Recognition of Foreign Qualifications", "Counterfeit in Education". The courses were intended for the management staff of RA universities, international departments and personnel dealing with admission issues. The aim of the courses was to contribute to raising awareness of the issues related to the recognition of foreign qualifications in universities.
7. On March 1, 2023, a memorandum of understanding was signed between the UTM and "AvoTar" LLC (Professional Training and Recruitment Agency). The UTM has always valued and continues to value such collaborations, as it provides a great opportunity for the university to regularly stay in touch with graduates and support them in finding a suitable job abroad.
8. On April 5 7, 2023, the UTM participated in the "Education and Career" EXPO 2023 exhibition at "Logos Expo" center (<https://www.youtube.com/watch?v=2bylUuHITR0>), in which the Department of Foreign Relations actively participated. Department specialists L. Vardanyan, H. Gulnazaryan and the Head of the Student Council, Erfan Aghaei, filmed a small report, which briefly introduces the UTM and the exhibition (link: https://www.youtube.com/watch?v=gDsV_wkm94&t=7).
9. A new 5 year contract was signed with London's "Study Medicine Europe" organization, as the contract had expired. There were some clauses in previous contract, which were revised and modified by the agreement of both parties. The issue raised by the Vice Rector for Quality Assurance and Educational Reforms, Arayik Gyozyan, regarding the removal of term monopoly position, was discussed and that clause was removed from the contract without objection from the other side. New clauses were also added to the contract.
10. The 31st International Medical Student Conference, organized by the SSS of the Jagiellonian University of Krakow, was held on April 13 15, 2023 in Krakow, Poland. The leading specialist of Foreign Relations Department of the UTM L. Vardanyan and a 5th year student of the

"General Medicine" faculty Samuel Adomah, who is also the assistant of the UTM's SSS actively participated in the conference.

11. In the framework of international cooperation, the university delegation from 5/2/2023 to 5/7/2023 traveled to Dubai, Sharjah and Ajman, UAE to visit Success Point College, Alshola American School and the Dubai branch of Campus International. Ashok Karuvarathodi, the director of "Campus International" organization, welcomed the delegation.
12. On May 19, 2023, within the framework of international cooperation, the UTM hosted the Head of Marketing and PR of "Success Point College" in Sharjah, UAE, lecturers, students who want to continue their studies at the UTM and their parents.
13. On May 25, 2023, a medical student conference under the title "Evidence Based Integrative Medicine" was held at the UTM, organized by the UTM's SSS.

13. University's Scientific Medical Training Center (SMTC)

There are four types of SMTC medical care and service: general medical practice, dental, dental technical, reflexology therapy.

The total number of employees is 14, of which 10 are doctors: 1 homeopath, 1 internist, 4 reflexotherapists, 1 gastroenterologist, 3 dentists. The average medical staff includes: 2 nurses, 1 sanitarian, 1 dental technician.

The center according to professions carries out practical educational activities and medical care, as well as scientific works in the field of traditional medicine.

- Patient analysis is done with students' participation, treatment plan and integrative treatment are developed.
- Therapeutic procedures are conducted, implementation techniques and safety rules are introduced.
- Fire needle therapy, multi needle intervention, therapeutic massage are performed. Fire needle therapy is attached to phytotherapy and pharmacotherapy.

163 patients underwent a course of treatment, and 138 in dental office in 2022.

In addition to serving patients, the dental department conducts educational practical classes, educational practices, during which students acquire relevant skills and abilities.

At the request of some of foreign students, the educational internship was held at the University's SMTC, which was carried out by our professors. "Nurse assistant" (II year), "Dentist therapist assistant" (III year) "Dentist surgeon assistant" (IV year), "Dentist orthopedic assistant" (IV year), "Pediatric dentist assistant" (V year) extra curricular practices were held at SMTC.

Within the scope of "Propaedeutics of therapeutic dentistry", "Prevention of dental diseases", students studied the furnishing of dental cabinets, dental instruments, disinfection of dental instruments, their types, autoclaves, deontology and ergonomics in dentistry.

In the spring semester of 2022-2023, "Nurse's assistant" (II year), "Dentist therapist assistant" (III year), "Dentist orthopedic assistant" (IV year) and "Dentist surgeon assistant" educational practices were also held in the SMTC on arranged schedule.

14. Library

In 2022-2023 academic year, the improvement and expansion of library services continued. The flow of students to the reading room has also been active this school year. Book visits have also increased, many library cards have been opened.

In this academic year, the UTM has continued its cooperation with the National Scientific and Medical Library, Digital Library Association of Armenia NGO. A number of contracts were signed within the framework of cooperation with the latter.

At the beginning of the academic year, an application was filled, according to which, from October 15 till December 15, the UTM received free access to 11 databases of "EBSCO Premier Package". Access was provided for trial use and operation for further collaboration. Each of the mentioned databases was studied separately, medical oriented databases were separated, and brief descriptions written about them were posted on the UTM official website and Facebook page.

Until December 31, 2022, the «CNKI Express» English language record of the Academic Reference database was also available free of charge (also downloadable) to university students and faculty. The library contained journals, articles, abstracts and conference materials on various fields (IT, management, tourism, economics, medicine, physics, law, etc.).

To renew the free access to the journal "Mathematical sciences publishers" (which was ending on 12/31/2022), a new license has been completed and sent, with a subscription valid until 2025.

In December 2022, 4 more patent journals were licensed: MSP journals (1/1/2023-12/31/2025), Sage Premier Collection (1/1/2023-12/31/2025), Edward Elgar Journals (1/1/2023-12/31/2025), Open Edition Freemium for Journals (1/1/2023-12/31/2025).

Students and professors were regularly informed about the free access to electronic libraries transferred to the university by the Digital Library Association of Armenia NGO. Among the electronic libraries is the JSTOR digital library, whose publicly available journals and e books cover a wide range of topics: medicine, natural sciences, social sciences, etc.

On March 31, 2023, students and professors were informed about another repository, the British "CORE" (Connecting Repositories), which is the largest collection of publicly available repositories in the world. It unites the world's most diverse scientific journals, articles, dissertations, researches, etc. on one platform. The above mentioned collection has publicly been available to all.

11/24/2022-11/25/2023 the librarian participated in a two day courses held in the National Library of Armenia in cooperation with the Digital Library Association of Armenia and "EBSCO".

The librarian participated in two seminars held for librarians and researchers on 4/20/2023 during National Library week.

The UTM library has closely cooperated with all departments of the university. Particular attention must be paid to the cooperation with the Scientific Department of the UTM. Being a member organization of the Digital Library Association of Armenia NGO, the UTM has received the opportunity to publish scientific article in a number of international journals free of charge or on discounted terms. Work in this area is ongoing.

The provision of electronic versions of their lectures and new e books to the library has also been continuing by lecturers.

15. The UTM website

During the 2022 2023 academic year, works were carried out on the official website of the UTM in several directions: structural and content changes, updates and entries of information, regulations and other documents, collection and analysis of statistical data, preparation and installation of informational materials.

Structural and content modifications: According to 2020 2021 "Website Modernization Guide", content and structural modifications have been made. Especially, in "Chairs" section, a window was set aside for each chair, where the passports of the Head of the Chair, the academic staff, reports, as well as some pictures representing the work done by the chair, were included. The archival data of the chairs has been collected and ready for the content of the section with the subtitle "The History of the Chairs", and a visual addition to the key picture of the section has also been completed.

Updates and Accesses: During the 2022 2023 academic year, the "Structure diagram" was added in two languages, the composition of the Scientific, Student and Scientific Student Councils, reports and work plans of the Student and Scientific Student Council, as well as work plans and reports of other departments of the UTM, reports of the academic year activities, specialists position passports, charters, regulations, monitoring, analyses, specifications and a number of other documents.

Statistical data collection and analysis: During the reporting period, with the help of Google analytics, the data of the views of the website of the UTM from 2018 to July 2023 were retrieved, thus filling the gap in this area from 2017 onwards. Website viewership data was analyzed by region, country, age and gender. New and old user data were divided with separate columns. In addition, an analysis of the viewing data of the official website www.utm.am was performed.

Information materials: Starting from September 1, 2022, a great deal of information has been compiled and posted in the "News and Events" and "Announcements" sections of the website. Informational materials (including announcements) posted on the website and Facebook page since 2019 have been separated into distinct folders with their photos. The works performed for each year are included in the folder titled with the corresponding year.

Facebook: During the 2022 2023 academic year, the official Facebook page of the UTM was also active. All posts were made exclusively bilingually, in Armenian and English. According to statistics, post views, availability, the number of likes and sharing among users increased.

16. Student Council

During the reporting period, the UTM Student Council carried out its activities in accordance with the provisions of the plan and charter of the SC.

6 sessions were convened, including 2 extended ones during the 2022 2023 academic year. All sessions have been recorded.

During the 2022 2023 academic year, the SC provided students with necessary information on their studies. Students were informed about their rights and responsibilities, as well as they got acquainted with the organization of the UTM educational process, the documents related to the evaluation of study results, etc.

There are several mechanisms for raising educational needs of the UTM students: discussions organized with lecturers, the Dean and the Head of the Academic Department, surveys conducted among students. The educational process organization, knowledge assessment system, awareness of one's rights and other problems are revealed through the work of course consultants.

Students have the opportunity to discuss their problems and issues with the Rector, specialists of Foreign Relations Department, the Dean, the Head of the Scientific Department.

In the reporting year, a change was made in the SC structure, i.e. the election of the SC President, the approval of a new structure. The SC includes president, vice president, sports and cultural leaders, secretary and 4 members.

Students also participated in online surveys conducted in order to organize the educational process more efficiently, and graduates participated in a survey conducted regarding satisfaction with the education received. The SC participated in these activities with the urge to ensure essential level of student participation.

The President and Vice President of the SC, as members of the SC of the university, participated in the SC sessions.

On May 29 30 the representative of the international department of the University of Bydgoszcz (WSC) in Poland, Lidia Shahbazyan, within the framework of bilateral agreement met with students in order to increase their motivation to study. The slideshow presented the short term internship program offered by their university, a number of issues related to the development of education, student exchange, nursing, medical care, implementation of internship programs.

The SC took a very active part in preparing for the "Education and Career EXPO 2023" exhibition from April 5 to 7 and representing the university in the UTM stall.

On May 19, within the framework of international cooperation, the UTM hosted the Head of Marketing and PR of "Success Point College" in Sharjah, UAE, lecturers, students who want to continue their studies at the UTM and their parents. The visit had an educational nature.

Academic council member Erik Karapetyan, in the framework of student recruitment and professional orientation, together with the representatives of the university's educational support staff G. Kirakosyan and G. Manashyan, had a meeting with the graduates of the Medical College after pharmacist artist L. Sargsyan. The features of medical educational activities, the UTM and other related issues were introduced to students.

The President of the SC, guided by the slogan "Healthy body, healthy soul", frequently initiated cultural and sports events.

On the initiative of the UTM SC and with the support of the Yerevan Avan Children and Youth Chess School, an intra university chess tournament was held at the UTM on November 3, in which 27 Armenian and foreign students of the university participated.

David Hunanyan, who is the director of Avan Children and Youth Chess School, member of the Yerevan Chess Federation, FIDE master of sports of chess, gave medals, certificates and gifts to students who took the 3 best places in the chess tournament.

The University has provided funds for the SC to purchase medals, honors and gifts.

On 3/18/2023, the intramural football championship organized by the UTM SC was held at the Russian Armenian (Slavonic) University. Foreign students from different years of "General Medicine" and "Dentistry" faculties from India, Jordan, Ghana, Iraq and Great Britain participated in the championship. Lilit Sukiasyan, lecturer of the "Sports Medicine" subject, as a doctor, Liana Vardanyan, leading specialist of Foreign Relations Department, and university students as fans were present at the game.

The SC also organized extra curricular activities together with lecturers. The students visited the Erebuni museum. Besides, on the Armenian Genocide Remembrance Day, they laid flowers at the memorial stone in Tsitsernakaberd.

The SC took an active part in the preparation of the solemn ceremony of awarding diplomas to graduates of the "General Medicine" faculty of 2021-2022 academic year.

In October, the SC united students by organizing a reunion evening with the participation of first year students, students who transferred from other higher education institutions and students of the university.

"If we can do a good deed, help people, save lives, then why not do it?". It is with this high awareness and humanitarian drive that students of our university donated blood at "Surb Grigor Lusavorich" MC.

On May 28, with the support of L. Vardanyan, who is a leading specialist of the Department of Foreign Relations, an excursion was organized on the topic "Love Armenia with its wonders", Tavush region, city of Dilijan, RA.

At the request of students in the reporting year, the UTM management provided free days to students in connection with the celebration of the main national holidays (Nowruz, Ramadan).

The SC uses the Facebook social network as a platform for disseminating information.

Additionally, that paying great attention to student problems and providing a full solution to these problems has always been in the direct focus of the university management and the SC.

Thus, not only the work plan of 2022-2023 academic year was implemented, but various ongoing works were carried out.

17. Student Scientific Society

During the reporting year, the UTM SSS structure was changed and filled with advanced students engaged in active scientific and organizational activities. The SSS has continued to actively cooperate with the Scientific Department of the UTM, as well as to work closely with student programmers (facilitators) in the direction of organizing scientific events and involving students in scientific works and programs. On October 15, 2020 the first meeting with student programmers took place, where a number of important issues were discussed. For more detailed information, see the SSS protocol for October 15, 2022. The meeting agenda is presented below:



3 student research groups were formed with the support of the Head of the Scientific Department of the university, V. Grigoryan.

- **Emergency medicine** /group leader: Tuba Sheikh/
- **Endocrinological gynecology** /group leader: Ziyad Tariq Jamal, president of SSS/
- **Neuroscience** /group leader: Rohini Zadbuke/

Working together with the Head of the Scientific Department of the UTM, Ph.D. V.S.Grigoryan, a number of students were involved in scientific works and research projects, participated in local and international scientific events, conferences, seminars, had reports and publications.

The UTM students have actively participated in many scientific events, including conferences and seminars organized by the Bio SEE International Bioimaging Association and the Institute of

Physiology after L.A. Orbelu of RA NAS, scientific events organized by the EIF under the title "The driving force of science". etc.

The UTM students Rohini Zadbuke and Harshil Kotadia participated in practical confocal microscopy (advanced bioimaging method) organized by Bio SEE International Association.

SSS member Anjan Kumar has become a member of the research team (team leader, the Head of the Scientific Department of the UTM, V.S. Grigoryan). Besides, he actively participates in theoretical and experimental research works on the topic "Neural tissue engineering". In this context, the research team led by V.S. Grigoryan received 2 research grants: EIF PMI Scientific Project Funding and AESA Research Grant.

The UTM student Mahsa Kamali was involved in the research group of the research project at L.A. Orbeli Institute of Physiology NAS RA. Project topic: Skin tissue engineering. The project was awarded an ANSEF grant (leader, Ph.D., professor, Z.I. Karabekyan).



SSS member Ashish Ghanesh Bhoir online participated in ESMO (European Association for Medical Oncology) international conference on oncology in Paris.

Shogher Harutyunyan (UTM student, student programmer) took part in the international scientific essay competition, speaking on the topic "The impact of environmental factors on the human body from the perspective of oncology".

The SSS member Rohini Zadbuke presented a poster report, co-authored with the Head of the Scientific Department of the UTM, V. Grigoryan. The report was awarded the 2nd place at the "Modern Methods of Biovisualization in Physiology and Medicine" international conference in Yerevan.

A high level of student activity was observed in terms of applying and participating in various local and international scientific projects (including exchange programs, grants, conferences, seminars, etc.).



On April 5-7, 2023 many students, including the SSS members, actively participated and represented the UTM at the "Education and Career EXPO" exhibition, which took place at the LOGOS Expo Center.

The SSS Secretary Samuel Adomah presented the UTM at the 31st International Medical Students' Conference (IMSC) in Krakow, Poland.

Together with the Scientific Department of the UTM, student visits to various organizations were organized, including L.A. Orbeli Institute of Physiology, Armenian Red Cross Society, where students got acquainted with the main directions of work carried out in these organizations.

The SSS also actively participated in the organization of series of events "UTMA Open Science" of the Scientific Department as part of the organizing committee. The latter included: the Head of the Scientific Department, SSS and selected student programmers.

The 3rd and 4th events of the "UTMA Open Science" project were successfully organized, where the SSS played a significant role in the reporting year.

On October 20, 2022 the 3rd event took place. The invited speakers were Dr. D. Arsenyan and L. Guroghlyan, founders of QaylTech organization (Armenian manufacturer of rehabilitation equipment). The topic was "Regenerative Technologies for Therapeutics".

On March 9, 2023 the 4th event of the "UTMA Open Science" project took place. The invited speakers were doctors Z. Khudoyanov (the Head of the First Aid Department) and G. Hovhannisyan (instructor) from the Armenian Red Cross Society. This was a scientific practical lecture and master class on "First aid".

In cooperation with the Scientific Department of the UTM, the Annual Student Conference was organized, the title of which was "Integrative medicine in the context of evidence based medicine". The SSS acted as part of the organizing committee.

During the reporting year, the first SSS project, the Scientific Debate Club was established (founder and coordinator of the project, Secretary of the SSS of the UTM Adomah S.N.). The debate format and assessment system are innovative and fully developed by the project author, taking into account and combining the formats and experience of the world's most successful debate clubs. The first scientific debate took place during the Annual Student Conference (see Agenda above).

The first scientific start up idea of the SSS was also developed and presented by the SSS. The author and head of the startup is Hamzeh Ghorbani, the UTM student, a member of the SSS. The aim of the project is to develop an assistive device for blind and visually impaired people. The name of the startup is "A EYES". With the help of the Head of the Scientific Department of the UTM, the SSS members applied to the Sevan Startup Summit 2023 and got the opportunity to represent the startup and the UTM at this large scale international startup event.

18. Economic Department

The economic part, according to its 2022-2023 work plan, used the potential of the employees of the Economic Department in organizing the intra university economy.

The functions of the economic staff have been clarified, the work performed by the employees of the Economic Department has been emphasized, in particular, the provision of sanitary and hygienic conditions, the cleaning and improvement of work areas, the quality of their performance.

- Needed stuff was acquired with the financial resources allocated for the organization of the educational process of 2022-23:
 - Stationery 595 600 AMD
 - Registers, student ID cards and student record books 448 000 AMD
 - Dental materials 684 600 AMD
 - Tonometr, glucose meter, stethoscope-68 000 AMD
- In order to equip and furnish auditoriums and offices the following items have been purchased:
 - Computers, laser printer 5 412 000 AMD
 - Expenses incurred for the maintenance of the University's computer network 1 935 100 AMD
 - 70,000 AMD was allocated for becoming a member of the digital library association.
 - 276,600 AMD was provided for participation in the exhibition and for the furnishing of the stall.
 - For publication in the university directory was spent 56,000 AMD.
 - 86,000 AMD was allocated for seminar participation on labor legislation and for acquisition of codes.
 - Allocated for retraining 300 000 AMD
 - Conducted inventory together with the accounting.

CONCLUSION

Thus, summarizing a number of works carried out at the UTM in 2022-2023 AY, according to different fields of activity, the following can be distinguished and recorded:

- In the reporting period, activities were carried out that are in line with the university's mission, aimed at strategic priorities of the university and the implementation of strategic plan activities.
- New bilateral cooperation agreements were signed with academic and non-academic institutions.
- Participation in grant programs was initiated.

Along with a number of achievements, there are also some issues of improvement:

to add foreign language pages of the website, which are of the utmost importance for foreign visitors, particularly foreign potential applicants,

to continue the modernization of electronic library of the university,

organize training of employees in order to effectively solve strategic problems, ensure and improve the quality of education.

38a M. Babajanyan, Yerevan, Armenia Tel. (+37410) 61-62-90, (+37410) 61-64-70

info@utm.am, www.utm.am

<https://www.facebook.com/UniversityofTraditonalMedicine?mibextid=LQQJ4d>